

HARYANA KHADI AND VILLAGE INDUSTRIES BOARD
BAYS NO. 63-66, SECTOR-2, PANCHKULA

Haryana Government established the Haryana Khadi & Village Industries Board by issuing a Notification dated 01-02-1969 under Section 3(1) of the Punjab Khadi & Village Industries Board Act, 1955.

The Board consists of not more than 15 members (6 Government and 9 Non-Government) including Chairman, Chief Executive, Secretary, and Joint Secretary.

Function & Duties

Board plays a vital Role to carry the KVIC's Programme and in the strengthening of the rural economy by promoting and developing Khadi & Village Industries in Rural Area, Transfer of Technology, Rural Industrialization, promoting self-reliance among the people and to build up a strong rural community base.

Redundant these:-

1. To provide financing of eligible Borrowers through different Banks. One page on line application form will have the provision for saving data entered at any stage with guideline for filling up application form.
2. To provide the training of persons employed or desirous if seeking employment in KVI Sector.
3. Development in Khadi and Village Industries Sector.
4. Promotion of Sale and Marketing of Khadi and Village Industries product.

Norms for the discharge of its functions

To implement the PMEGP scheme Khadi and Village Industries Commission yearly fixed the targets in numbers of units, employment and Financial aid as margin money to nodal branches of concerned banks who provide loan to beneficiaries according to their project cost. The state office of KVIC also provide EDP training to beneficiaries.

After the allotment of target Haryana Khadi and Village Industries Board fixed target to all district Khadi and Village Industries officers to achieve target according instructions issued by KVIC time to time. The examination & Supervision of the work is scheduled by the development officer quarterly & yearly in the guidance of Chief Executive of Haryana Khadi & Village Industries Board, Panchkula.

Category of documents held/under control

- a) Record in related to beneficiaries is maintained by district office in print and electronic media and other relevant documents which is essential to the maintained by the Head Office.
- b) Payments of loans are recorded in the concern bank branch and TDR of Margin Money for three years also maintained by Bank branch.
- c) Physical verification of the unit for working or not working done by a Nodal Agency made by KVIC. After the physical verification of concern unit according working or not working, the TDR of Margin Money is deducted from the loanee's a/c or refunded to KVIC back.

Supervision and accountability – Procedure there of

Minister of Micro, Small & Medium Enterprises (MSME) Govt. of India announced a new credit linked subsidy Programme Called Prime Minister's Employment Generation Programme (PMEGP) on 15th August, 2008 for generation of employment opportunities through establishment of Micro enterprises in rural as well as urban area. Khadi & Village Industries Commission is the nodal agency for implementation of the scheme at the national level. The Scheme will be implemented by KVIC/KVIB/DIC to generate employment opportunities in rural as well as Urban Area.

Haryana Khadi & Village Industries Board is implementing PMEGP Scheme through its Districts Offices by receiving application on-line from beneficiary along with project report in his own district with required document as:- Certificate of education, caste Certificate, (wherever applicable), EDP Training Certificate (for beneficiary already undergone) Ration Card or Voter Card, NOC from Gram Panchayat/Sarpanch.

Project will lie Sanctioned by Financial branches of the Banks as per Techno economic viability.

Bank Sanction and release 90-95% loan of the Sanctioned Project Cost, for women 95% loan will be given by Bank.

10% of the Project Cost in case of general category and 5% in case of weaker Section beneficiary 5% own Contribution/equity of the project cost will be for women.

Govt. subsidy Level under the Scheme

Categories of beneficiaries under	Beneficiaries Contribution (of Project Cost)	Rate of Subsidy (of Project Cost)	
		Urban	Rural
Area			
General	10%	15%	25%
SC/ST/OBC/Minorities/Women, Ex-Servicemen, Transgenders/ Physically handicapped, NER, Hill and Border Areas (as notified by the Government)	05%	25%	35%

The supervision (execution) of the work and their accountability lies with level of officers related to Bank branches/KVIC and KVIB's District level to the level of Chief Executive in the Head office at Panchkula.

हर खादी आउटलेट

हरियाणा खादी व ग्रामोद्योग बोर्ड द्वारा "हर खादी" रिटेल आउटलेट 01.11.2018 से आरम्भ किया था।

"हर खादी" आउटलेट में बोर्ड/KVIC/DIC से वित्तीय सहायता प्राप्त इकाईयों से बोर्ड द्वारा डिस्काउंट पर माल खरीद करता है। यह कार्य वित्तपोषित इकाईयों के उत्थान के लिए किया जाता है ताकि लोगों को ज्यादा से ज्यादा रोजगार मिले। "हर खादी" आउटलेट में बोर्ड/केवीआईसी से वित्तपोषित लगभग 26 इकाईयों रजिस्टर्ड है। आउटलेट में सरकारी विभागों को खरीद रेट से बोर्ड अपना 15% लाभ जोड़कर सामान की बिक्री की जाती है तथा हैफ़ेड को 10% लाभ जोड़कर माल की बिक्री करता है।

उपरोक्त के अलावा बोर्ड द्वारा 1 फ्रैन्चाईजी स्टोर, जिला झज्जर में भी खोल रखा है।

फुटकर बिक्री के लिए प्रत्येक उत्पाद में अलग डिस्काउंट दिया जाता है तथा खादी के कपड़ों में गांधी जयन्ती पर 2 अक्टूबर से 31 जनवरी तक 20% डिस्काउंट में माल बेचता है तथा शेष समय में 15% डिस्काउंट पर कपड़ा बेचता है।

खादी व ग्रामोद्योग उत्पाद में इकाई के उत्पादों पर निम्नानुसार डिस्काउंट दिया जाता है:-

1. कैलाश खादी ग्रामोद्योग, गुरुग्राम	30%
2. सिंह ज्ञान फुड, जीन्द	28%
3. देवाल खादी ग्रामोद्योग संस्थाए कुरुक्षेत्र	25%
4. खादी के सभी प्रकार के कपड़ों पर	15 to 20%
5. सदानन्द धूप अगरबत्ती, सोनीपत	25%
6. श्री प्रेमपाल, गुरुग्राम (मसाले)	10%
7. ओशियन फूड, करनाल (शहद)	30%
8. एकता हनी, फतेहाबाद	15%
9. शंकर आयुर्वेदा, जीन्द	37%
10. आदर्श इन्टरप्राईज़िज, पानीपत	40%
11. हरियाणा खादी ग्रामोद्योग, अम्बाला	30%
12. आर.आर.बी. हनी, फतेहाबाद	20%
13. गोल्डन फाईबर, जूट बैग, करनाल	30%

बोर्ड द्वारा खादी मित्र स्कीम के तहत हैफ़ेड का सामान हैफ़ेड द्वारा जारी रेट लिस्ट अनुसार बेचा जाता है। "हर खादी" आउटलेट में अधिकारियों कर्मचारियों की स्थिति निम्न प्रकार है:-

1. "हर खादी" आउटलेट प्रभारी
2. स्टोर मैनेजर
3. सहायक
4. सेल्समैन
5. सेवादार

उपरोक्त आउटलेट में माल खरीद करने व माल सप्लाय करने के लिए मुख्य कार्यकारी को अधिकृत किया गया है।

**DIRECTORY OF OFFICERS AT THE HEADQUARTERS
PANCHKULA**

Sr. No.	Name of Officers	Designation	Office Phone No.	Mobile No.
1	Sh. Rajender Litani	Chairman	0172-2560422	–
2	Sh. Virender Lather, IAS	Chief Executive	0172-2560409	–
3	Vacant	Secretary	0172-2560425	–
4	Sh. Narender Kumar	Senior Accounts Officer	0172-2560434	-
5	Sh. Harjeet Hans	Accounts Officer	0172-2560431	-
6	Vacant	Section Officer	-	-

Members of Board		
Sr. No.	Official Members	Phone No.
1	Director General MSME, Haryana, Panchkula	0172-2580710
2	Registrar Co-operative Society Haryana, Panchkula	0172-2583438
3	Director, Institutional Finance Haryana, Chandigarh	0172-2702355
4	Special Secretary Finance Finance Department Haryana, Chandigarh.	0172-2747748

THE RIGHT TO INFORMATION ACT, 2005

Quantum of Fees (w.e.f. 01.01.2010)

1. An application for obtaining any information under sub-section (1) of section 6 shall be accompanied with a fee of Rs 10/-.
For providing an information under sub-section (1) of section 7, the fee shall be charged from the applicant at the following rates, namely:-
2. (a) Rs. 2/- for each page in A-4 or A-3 size paper, created or copied;and
(b) if information is to be provided on a large size of paper than that of specified in clause (a), the actual cost price of such a paper shall be charged.

For providing an information under sub-section (5) of section 7, the fee shall be charged from the applicant at the following rates, namely:-

3. (a) Rs.50/- for providing information in a floppy;
(b) Rs.100/- for providing information in diskette; and
(c) if information sought is of such a nature, which is contained in a printed document of which a price has been fixed, then that information shall be provided after charging the price, fixed for that printed document. However, if only an extract or page of such a printed document is asked for, then a fee of Rs.2/- per page shall be charged.
4. No fee for inspection of record shall be charged, if such an inspection is made for one hour only. However, if inspection is made for a period of more than one hour, then a fee of Five Rupees shall be charged for every subsequently hour or fraction thereof.

Note:- The above fee may be paid by way of Cash against proper receipt or by Demand Draft or Bankers Cheque payable to the "Chief Executive, HKVIB".