

GOVERNMENT OF HARYANA
INDUSTRIES & COMMERCE DEPARTMENT

Annexure- 'A'

Performa for the Micro Small, Medium and other Sectors

To

The Chief Executive,
Haryana Khadi & Village Industries Board,
Panchkula.

Subject: - Application for allocation of Coal for the year.....

Dear, Sir,

Kindly refer to the Haryana Government notification dated 2/3/2010-IIB-1 dated 18.10.2011, designating the HKVIB as a State Agency for allocation of coal to the Micro Small, Medium & other Sectors located in Haryana for their end-use in the Industrial Units.

2. I/We herewith submitted the application for allocation of coal for end-use in our Industrial Unit, the particulars of which are as under: -

Sr. No.	Subject	Particulars
i)	Name of the Applicant Unit	
ii)	Address/Location of the Industrial Unit	
iii)	Registration No. (if applicable)	
iv)	Name and Address of the Owner(s)	
v)	Address and Contact details of the Owner(s)	
vi)	Core Activity of the Industry for which coal is required	
vii)	Installed Capacity	
viii)	Fuel being used (Mention if it is 100% coal-based or partly coal-based)	
ix)	Quantity of Allocation applied for the full year.....	

3. I/We certify that the above quantity of coal is required for our own use in our Industry and I/We undertake that I/we shall not misuse the facility and divert and coal to any third party. I/We further accept the provision of penalties as prescribed in para 3(vii) of the Haryana Government Notification dated 18.10.2011 for any misuse of the allocated coal detected on our part.

Yours Faithfully,

Dated:

(.....)
Name & Signature's of the Applicant.

ANNEXURE- 'D'

(TO BE EXECUTED ON NON-JUDICIAL STAMP PAPER OF RS. TEN ONLY)

AFFIDAVIT

I, _____ S/o Sh. _____ R/o _____
_____, working as _____
in _____ (name of Industrial Unit), authorised signatory do
hereby solemnly affirm and declare as under :-

1. That the above-named Industrial unit falls within the ambit of MSM & other sectors as specified in the Coal Policy.
2. That I am the Authorized Signatory of the unit and duly authorized to affirm and sign this affidavit on behalf of the unit.
3. That the unit is actual user of coal and its requirement of coal is less than 10000 MT (Ten Thousand MT) per annum.
4. That we do not have any arrangement for getting supply of coal from any subsidiary coal company of Coal India Ltd. (CIL).
5. That we will abide by to deposit the cost of Coal, freight charges, and other incidental charges, etc. thereof well in time as per demand raised by HKVIB at every event.
6. That I hereby ensure that the coal is purchased only for end-use at our Industrial level and shall not be re-sold/diverted.
7. That the requirement of the coal will be got assessed from the Industries Department Haryana within two months from the date of this affidavit failing which our booking may be cancelled by the Board.
8. That any change in the assessed capacity will be intimated to HKVIB within a period of seven days positively.
9. That any information demanded by the Board related to the use of coal will be provided within the stipulated time.
10. That we will lift the quantity of coal allocated to us as per our seniority of booking.

Place:
Date: -

DEPONENT

Verification:

Verified that the contents of my above statement are true to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

(To be attested by the Notary Public)

**CHECKLIST OF DOCUMENTS TO BE ATTACHED WITH THE
APPLICATION OF COAL DEMAND**

Sr. No.	Documents		
1.	Bank draft/RTGS certificate in favour of “Chief Executive, Haryana Khadi and Village Industries Board, Panchkula” for the deposit of registration fees amounting to Rs. 10,000/- (Rs. Ten Thousand) per unit. Detail of bank for purpose of RTGS for the deposit of registration fees		
	Sr. No.	Bank Detail	
	a)	Name of the Account Holder	HRY Khadi and Village Industries Board Coal
	b)	Bank Account No.	50100273780570
	c)	IFSC Code	HDFC0001306
	d)	Bank Branch	HDFC Bank Ltd., SCO 46-47, Sec-9 D, Chandigarh
2.	Copy of Registration/license of Unit issued by the competent authority.		
3.	Copy of MSME/Other sector Certificate.		
4.	Copy of Assessment of coal consumption issued by the competent authority of the Industry Department, Haryana.		
5.	Copy of undertaking in the shape of an affidavit on prescribed Performa (Annexure-‘D’).		
6.	Copy of GSTIN registration Certificate.		
7.	Copy of TAN of the Industrial Unit.		
8.	Copy of PAN of the Industrial Unit.		
9.	Copy of proof of address of the location of the Industrial Unit.		
10.	Copy of document showing name, address, contact No. & E-mail ID of the owners.		
11.	Booking amount of Coal @ Rs. 20,000/- (Rs. Twenty Thousand) per wagon through Bank Draft/RTGS in the name of “Chief Executive, Haryana Khadi, and Village Industries Board, Panchkula” by the MSM & other sectors Industrial Unit as and when required at the time of execution of FSA of Coal.		